

**Emerson Music Studio**  
**401 Sunset Drive**  
**La Grande, OR 97850**  
**541-605-0425**  
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## Studio Policy

### **Financial Responsibilities**

**Tuition** - Tuition is a flat rate based upon an average of 4 lessons per month. Tuition is payable monthly in advance due the first lesson of each month.

**Fees** - Fees for festivals and Syllabus will be billed as they occur.

**Music** - Throughout the year I will buy music and you will receive an invoice. If you would like additional music or help choosing music, please feel free to call.

### **Attendance**

**Holidays** – The holidays follow the La Grande School District Calendar and are listed on the Lesson Exchange Schedule.

**Illness** - Please call as soon as possible when a lesson will be missed due to illness. Lessons missed due to illness (the student's or mine) will be made up or credited on the next invoice.

**Missed Lessons** – In the event of a temporary conflict, the Lesson Exchange Schedule is to be used to swap lessons with another student. Each student holds a reserved weekly time slot. A lesson missed for reasons other than illness is considered billable. If you have attempted to exchange lessons with three people, give me a call and I may be able to provide another solution. If a student has a required school trip or pre-planned vacation an arrangement may be made for credit or make-up at the teacher's discretion.

**Discontinuing** – One month notice is required when discontinuing lessons.

### **Practice**

Assuring success in music lessons is dependent upon correct and consistent practice habits. In order for students, parents, and the teacher to experience success, the following are my recommendations:

- Arrange a set time to practice and insist on it being kept.
- Provide a practice setting free from distraction (sibling, TV, etc.).
- Fill in the practice progress during the week.
- Make sure all of the correct music and materials are brought to the lesson.
- Check the lesson book for communication from the teacher and to follow the directions for practice.
- Make sure all written assignments are completed before each lesson and the student is prepared.
- Arrive on time for all lessons.

### **Master Classes & Recitals**

There are 4 master classes and 2 recitals with 2 recital run-throughs scheduled for each school year. Students are strongly encouraged to attend all, but must attend at least 2 of the 4 scheduled master classes & perform in the recitals and recital run-throughs in order to take lessons.

[www.emersonmusicarts.com](http://www.emersonmusicarts.com)